

Obion County Board of Education
Regular Board Meeting
August 1, 2016

The Obion County Board of Education met in regular session on August 1, 2016, at the Board office. Board Chairman Fritz Fussell called the meeting to order at 7:00 p.m. Ms. Keisha Hooper led everyone in prayer. Mr. Davis called the roll. Mr. Fritz Fussell, Mr. Brian Rainey, Ms. Keisha Hooper, Mr. Tim Britt, Mr. Scott Northam, Ms. Mickey Preciado, and Ms. Diane Sanderson were present. Seven members were present. There was a quorum.

APPROVAL OF AGENDA

Upon the recommendation of Chairman Fussell, a motion was made by Ms. Preciado to approve the agenda. Ms. Sanderson seconded the motion. **MOTION CARRIED.**

APPROVAL OF MINUTES FROM PRIOR MEETING(S)

Upon the recommendation of Chairman Fussell, a motion was made by Mr. Rainey to approve minutes from the meeting of June 24, 2016. Ms. Hooper seconded the motion. **MOTION CARRIED.**

CONSENT AGENDA

The consent agenda consists of the monthly personnel report; the monthly financial reports/business activity; and report of assignment of Board owned vehicles. Upon the recommendation of Chairman Fussell, a motion was made by Mr. Northam to approve the consent agenda. Mr. Britt seconded the motion. **MOTION CARRIED.**

NEW BUSINESS

Consider/Approve Bid for Boiler at South Fulton Middle/High School –

According to Mr. Davis, the following bids were received for a boiler in the cafeteria at South Fulton Middle/High School:

- Hotel and Restaurant Supply \$11,200.00
- Chef's Supply \$12,285.58

Upon his recommendation, a motion was made by Mr. Rainey to approve the lowest bid, meeting all specifications, of \$11,200 (eleven thousand, two hundred

dollars) from Hotel and Restaurant Supply. Mr. Britt seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment (s) to Board Policy #3.202 – Emergency

Preparedness Plan – Upon the recommendation of Mr. Davis, a motion was made by Ms. Sanderson to approve the following amendments to Board Policy #3.202 on the first and final reading:

- On page 1, line 2, remove wording “cases of nuclear or”.
- On line 3 and 4, remove wording “such as pandemic flu outbreak”.
- On lines 6, 7, and 8 add “The principal of each school shall develop and implement an emergency preparedness drill which shall be approved by the Director of Schools. When appropriate, such drills shall be held in conjunction with emergency response agencies. These procedures shall be in written form and distributed to all staff, students, and parents.”
- On line 17, remove “a sufficient number of” and add word “one”.
- On line 24, add “A record of all fire or safety drills, including the time and date, shall be kept in each school’s office.”
- On line 25 and 26, add “Any school with an AED shall conduct CPR and AED drill to ensure students are aware of the steps that must be taken in the event of a medical emergency. The principal shall be responsible for ensuring the drill occurs”

Mr. Northam seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment(s) to Board Policy #4.700 – Testing Programs

– Upon Mr. Davis’ recommendation, a motion was made by Ms. Hooper to approve the following amendments to Board Policy #4.700 on the first and final reading:

- On page 2, line 2, remove wording “twenty five (25%) and add “fifteen (15%).
- On line 3, 4, 5, 6, and 7, add “The Director of Schools may exclude Tennessee Comprehensive Assessment Program scores from students’ final grades if the scores are not received by the district at least five (5) instructional days before the end of the school year. The Director of Schools may exclude end-of-year course (EOC) scores from students’ final grades if scores are not received by the district at least five (5) instructional days before the end of the course.”
- On line 22, add “6. How parents can access the questions and answers on their student’s state-required tests.”

Ms. Preciado seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment(s) to Board Policy #4.804 – Religious Content

of Courses – Upon the recommendation of Mr. Davis, a motion was made by Ms. Hooper to approve the following amendments to Board Policy #4.804 on the first and final reading:

- Change heading from Religion in the Curriculum to “Religious Content of Courses”.
- Remove current wording in lines 1 – 2 and add “Educational content which consists of religious themes shall be presented in a factual, objective, and respectful manner in accordance with the following guidelines:”

- Remove wording in lines 7, 8, 9 and add “1. Religious themes may be a part of the curriculum for school-sponsored activities and programs provided it is essential to the learning experience in the various fields of study and is presented objectively.”
- On line 16, add “2. The inclusion of religion shall be for educational purposes only.”
- On line 17, remove wording “in the arts, literature, and history.”
- On line 18 and 19, remove “foster any particular religious tenets or demean any religious beliefs; and.”
- On line 19 and 20, add “be used to proselytize, establish, foster, or demean any particular religion, religious tenets, or beliefs.”
- On line 23 and 24, remove wording “For example, students are free to express religious belief or non- belief in compositions, art forms, music, speech, and debate.”

Mr. Rainey seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment(s) to Board Policy #6.204 – Attendance of Non-Resident Students – Upon Mr. Davis’ recommendation, a motion was made Mr. Northam to approve the following amendments to Board Policy #6.204 on the first and final reading:

- Change heading to “Attendance of Non-Resident Students.”
- On lines 11, 12, and 13, remove wording “After two (2) weeks prior to the beginning of school and thereafter during the remainder of the school year, students wishing to transfer into the system must also have the approval of the sending system.”

Mr. Britt seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment(s) to Board Policy #6.304 – Student Discrimination, Harassment, Bullying, Cyber-Bullying and Intimidation – Upon the recommendation of Mr. Davis, a motion was made by Ms. Preciado to approve the following amendments to Board Policy #6.304 on the first and final reading:

- On page 1, line 12, remove wording “violation of this policy” and add “discrimination/harassment”.
- On page 2, lines 14 – 18, add “Once a complaint is received, the principal/designee shall initiate an investigation within forty-eight (48) hours of receipt of the report. If a report is not initiated within forty-eight (48) hours, the principal/designee shall provide the Director of Schools with appropriate documentation detailing the reasons why the investigation was not initiated within the required timeframe.”
- On lines 19 – 23, add “The principal/designee shall notify the parent/legal guardian when a student is involved in an act of discrimination, harassment, intimidation, bullying, or cyber-bullying. The principal/designee shall provide information on district counseling and support services. Students involved in an act of discrimination, harassment, intimidation, bullying, or cyber-bullying shall be referred to the appropriate school counselor by the principal/designee when deemed necessary.”
- On lines 35 – 39, add “All investigations shall be completed and appropriate intervention taken within twenty (20) calendar days from the receipt of the initial report. If the investigation is not complete or intervention has not taken place within twenty (20) calendar days, the principal/designee shall provide the Director of Schools with appropriate documentation

detailing the reasons why the investigation has not been completed or the appropriate intervention has not taken place.”

- On page 3, line 9, add “District Complaint Manager”.

Ms. Hooper seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment(s) to Board Policy #6.411 – Student Wellness

– Upon Mr. Davis’ recommendation, a motion was made by Mr. Rainey to approve the following amendments to Board Policy #6.411 on the first and final reading:

- On page 1, lines 1 – 4, change wording to “value of proper nutrition, physical activity, and other health conscious practices and the impact that such practices have on student academic achievement, health, and well-being. In order to provide an environment conducive to overall student wellness, this policy shall be followed by all schools in the District.”
- On line 12, add “A district school health advisory council”.
- On line 13 and 14, add “and programs and develop an active working relationship with the county health council.”
- On lines 28 – 30, add “Additionally, each school will have a Healthy School Team consisting of teachers, students, parents, and administrators. The Team shall hold Healthy School Team meetings during the school year to assess needs and oversee planning and implementation of school health efforts.”
- On Page 2, lines 2 – 4, add “within the District shall participate in the USDA child nutrition programs, including the National School Lunch Program, the School Breakfast Program, the Summer Food Service Program, and the After School Snack Program. The school nutrition coordinator”.
- On lines 7 – 10, add “Meals shall be accessible to all students in a non-stigmatizing manner. Students will be given adequate time to enjoy healthy meals and relax in a pleasant environment. Good nutritional habits shall be encouraged. All food including vending machines, fundraising items, and concessions must meet guidelines set forth by the Healthy, Hunger-free Kids Act, 2010, Smart Snacks in Schools.”
- On lines 11 – 17, add “The District will promote healthy nutrition through various activities, including nutrition related newsletters, informational links on the district website, healthy eating posters and bulletin boards in dining areas, and informational booths at various community functions. Nutrition Education will be offered as part of a standards based program designed to provide students with the knowledge and skills needed to promote and protect their health. Nutrition Education will discourage teachers from using high fat, sugar, and sodium foods as rewards and encourage students to start each day with a healthy breakfast.”
- On lines 22 – 24, add “In addition to the district’s physical education program, non-structured physical activity periods shall be offered in grades K – 6. Non-structured physical activity will consist of a temporary withdrawal or cessation from usual school work or sedentary activities.”
- On lines 25 – 30, add “The following opportunities for physical activity shall be provided:
 1. Grades K-1: a minimum of three (3) fifteen-minute periods of non-structured physical activity per day;
 2. Grades 2-6: a minimum of two (2) twenty-minute periods of non-structured physical activity at least four (4) days per week; and
 3. Grades 7-12: a minimum of ninety (90) minutes of physical activity per week.”

- On lines 31 – 32, add “Schools shall continue to offer after school sports and activities. Physical activity shall not be employed as a form of discipline or punishment.
- On line 33, add “COMMITMENT TO CURRICULUM”.
- On line 34, add “All applicable courses of study should be based on State-approved curriculum standards.”
- On page 3, line1, add “SCHOOL HEALTH INDEX”.
- On lines 2 – 4, add “All schools within the district shall annually administer a baseline assessment on each of the three recommended School Health Index modules. Results shall be submitted to the School Health Advisory Council and reported to the State Department of Education.

Mr. Britt seconded the motion. **MOTION CARRIED.**

Consider/Approve Adoption of Board Policy #6.415 – Student Suicide Prevention – According to Mr. Davis, Board Policy #6.415 is a new policy that has been recommended for adoption by the TN School Boards Association (TSBA). Upon their recommendation, he presented this policy to the Board for adoption on the first and final reading. Mr. Northam made a motion to approve. Mr. Britt seconded the motion. **MOTION CARRIED.**

Consider/Approve Adoption of Board Policy #3.219 – Use of Unmanned Aircraft Systems (Drones) – Upon the recommendation of TSBA and Mr. Davis, a motion was made by Ms. Sanderson to approve the adoption of Board Policy #3.219 –Use of Unmanned Aircraft (Drones) on the first and final reading. Ms. Preciado seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment(s) to Board Policy #1.407 – School District Records – Upon the recommendation of Mr. Davis, a motion was made by Ms. Hooper to approve, on first and final reading, the following amendments to Board Policy #1.407 – School District Records:

- On page 1, line 1, add “the Director of Schools or a designee;
- On line 2, add “Tennessee, state official, or other authorized person;
- On line 10, add “coordinator Mr. Dale Hollowell-Asst. Director of Schools;
- On line 12, after word “custodian” add “Ms. Linda Carney-Director of Finance.
- On lines 13,4,15, add “Prior to producing ay record, the records custodian shall ensure confidential information is redacted. Original documents remain intact and confidential information in copies produced for a requestor shall be redacted. The Director of Schools shall develop a procedure to redact confidential information.
- On line 19, add “Requests may be made in person, writing, or by electronic mail (e-mail).
- On page 2, line 5; add “by cash or money order”.
- On page 3, line 2, 3, and 4, add “Mr. Dale Hollowell, Assistant Director of Schools, dhollowell@ocboe.com”

Ms. Preciado seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment(s) to Board Policy #4.601 – Reporting Student Progress – Reporting Student Progress – Upon the recommendation of Mr. Davis, a motion was made by Ms. Sanderson to approve, on first and final reading, the following amendments to Board Policy #4.601 – Reporting Student Progress:

- On line 1, change wording to “shall be provided once every six (6) weeks;”
- On line 13, change wording to “between the ages of 15 – 18.”

Mr. Britt seconded the motion. **MOTION CARRIED.**

Consider/Approve Bid for Fort iGATE Renewal – According to Mr. Davis, the following bids were received for Fort iGATE Renewal:

- CDWG \$12,517.26
- PC Solutions \$11,497.20
- MXN \$12,834.00

Upon his recommendation, a motion was made by Mr. Britt to approve the lowest bid, meeting all specifications, from PC Solutions in the amount of \$11,497.20 (eleven thousand, four hundred ninety seven dollars and twenty cents). Mr. Northam seconded the motion. **MOTION CARRIED.**

Consider/Approve Bid for Projector Upgrade – The following bids were received for a projector upgrade:

- Southern Computer Warehouse \$35,274.60
- CDWG \$33,544.80
- Technology Express \$34,620.00
- Central Technologies \$35,157.00

Upon the recommendation of Mr. Davis, a motion was made by Mr. Northam to approve the lowest bid, meeting all specifications, for \$33,544.80 (thirty three thousand, five hundred forty four dollars and eighty cents) from CDWG. Ms. Preciado seconded the motion. **MOTION CARRIED.**

Consider/Approve Bid for Printers – The following bids were received for printers:

- CDWG \$13,886.40
- Technology Express \$14,039.28
- Central Technologies \$14,728.00
- Southern Computer Warehouse \$13,986.44

Upon Mr. Davis' recommendation, a motion was made by Mr. Britt to approve the lowest bid, meeting all specifications, from CDWG in the amount of \$13,886.40

(thirteen thousand, eight hundred eighty six dollars and forty cents). Mr. Rainey seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment to Board Policy #6.310 – Standard Dress Code – Upon the recommendation of Mr. Davis, a motion was made by Mr. Rainey to approve the following amendment to Board Policy #6.310 – Standard Dress Code:

- Effective August 1, 2016, students will be allowed to wear polo shirts untucked on a daily basis as well as school spirit shirts untucked on “special days” designated by the school principal. Shirt length and size must conform to standard dress code criteria which states that all clothing must be sized to fit and shirt length must reach at least the top of the rear pocket and cannot extend beyond the bottom of the rear pocket. The School Board reserves the right to review and rescind this amendment to the dress code policy at any time that it is determined the provisions create an environment that is distracting and/or counter-productive to the teaching and learning mission and general operation of the school system.

Ms. Hooper seconded the motion. **MOTION CARRIED.**

Discussion of Employee Appreciation Incentive – In a discussion regarding employee appreciation incentives, Mr. Davis shared the following points of interest with the Board:

- It is the opinion of the State that vendor or restricted monies must be used for student needs.
- It was proposed that money from the employee ham/turkey fund could be given to each school to provide their own appreciation incentive in lieu of professional and support staff receiving a ham or turkey for Christmas.
- Donations from School Support Organizations could also be another avenue to provide an appreciation incentive.

After a brief discussion, the Board decided to revisit this item at the September Board meeting.

DIRECTOR’S UPDATE

Mr. Davis shared the following points of interest with the Board:

- The System had an exceptional start to the school year;
- Speaker, Larry Bell did an excellent job of motivating the administrators and teachers;
- Shared quote from Mr. Bell that “every child can be successful”;
- Commented on the awesome door prizes that were donated by numerous area merchants for teachers attending in-service.

ANNOUNCEMENTS/ADJOURN

Principals were given an opportunity to share their excitement regarding the motivational strategies provided by Mr. Bell which could be effectively implemented by them and the teachers in their respective schools.

Chairman Fussell commended the principals for their attendance at the Board meeting and added that attitude starts with the leadership in our System.

Ms. Hooper compared the beginning of the new school year to an emotional roller coaster that was filled with much fun and excitement.

With no further business, the meeting adjourned at 7:40 a.m.

The entire meeting was recorded and stored as an electronic copy.

The minutes were taken and typed by Diane Terry.

Fritz Fussell, Chairman

Russell J. Davis, Director of Schools